

Building Rental Fees

Lodge Meeting Room Rental- Public

\$650.00 rental fee

\$176.00 Insurance (may vary)

\$826.00 – Total

Lodge Meeting Room Rental (Discounted/Member)

\$325.00 rental fee

\$170.00 Insurance (may vary)

\$495.00- Total

Ballentine Building- Public

950.00 rental fee

\$176.00 Insurance (may vary)

\$150.00 Cleaning Fee

\$1276.00 Total

Ballentine Building (Discounted/Member)

\$425.00 rental fee

\$170.00 Insurance (may vary)

\$150.00 Cleaning Fee

\$745.00 Total

A \$200 NON-REFUNDABLE deposit will be collected at lease signing.

This deposit will be applied to your final rental amount due. If you need to change your date, this deposit may be applied to the rescheduled date.

Deposits and lease are submitted together before the space is RESERVED.

Insurance must be obtained through our carrier and price may vary at time of rental.

The additional fees below are “as needed”, for either building:

Additional fees

\$160.00 Bartender fee for 4 hours

\$50.00 early access fee may apply

The person signing the contract must be present for the duration of the event and is held solely responsible for their guests. (Needs added to all contracts)

Who may receive the discounted rate?

All members, who have been in good standing for one calendar year, will qualify for the discounted rate to rent either facility.

Upon the request of the family of a deceased Elk member in good standing or spouse, the Rock Hill Elks Lodge will make available to the family the use of the lodge meeting room or the Ballentine Building for gatherings associated with the passing of that member or spouse.

The person will have to sign a standard rental agreement, with all fees waived, the lodge will absorb the cost of insurance and will be the “renters” responsibility to see that the facility is cleaned prior to leaving.

However, should the family request bar services these will be provided and normal bartender fees may apply. The insurance will also need to be paid by the family.

Other discounts or donations of facilities may be made at the discretion of the Board of Directors on a case by case basis.

Public Safety entities including, but not limited to, fire departments, emergency medical services, and law enforcement.

Non-profit organizations whose values/mission statement does not conflict with those of the Benevolent and Protective Order of Elks.

Ballentine Building Rules and Specs

\$200 Nonrefundable deposit required to save your date. (\$200- comes off Total for rental.

The rental includes approximately: 6- 6 foot round tables, 5- 5 foot round tables- 4- 8 foot rectangle tables, 3 high top tables- 36”, and 100 chairs.

The rental party or organization is liable for any damages that occur and hold the Rock Hill Elks Lodge #1318 harmless from any claim arising out of the area rented.

Time of possession: 9:00am – 12:00am (midnight).

Everyone must be out of the building including bands, DJ, Guests and Renter.

It is understood that use of the Lake/Ballentine building is restricted to the area rented and non-elk members are not permitted in the other areas of the lake facility. The kitchen can be used for staging only. The kitchen includes freezer, refrigerator and two microwaves. A grill can be used on rocks behind the building supplied by the renter (30 feet away from porch area).

Rules and Regulations of contract:

1. All alcohol must be served by an Elk Prep-trained bartender ONLY. The event will be stopped and canceled if alcohol is being consumed otherwise.
2. You must be 21 years of age to consume alcohol.

3. All trash must be cleaned up taken to the dumpster at electric gate.

4. No smoking inside the building.

5. Chairs and tables must be wiped off and stacked along walls.

Total amount of rental agreement: _____

Deposit amount: _____ **Date paid:** _____

Total Balance Due: _____ **Date paid:** _____

Balance must be paid two weeks before event!

Date Signed: _____ **Responsible Renter:** _____

Date Signed: _____ **Elk Representative:** _____

Approved October 27, 2021, Amended: 2023, August 8, 2024, November 6, 2024